

## ***Care and Maintenance***

### **Care of Leather**

For normal cleaning, vacuum or dust frequently with a clean, dry cloth. If leather is soiled, it can be wiped with a soft, damp cloth using a lather of any mild soap with lukewarm water. Do not spot clean leather; clean the entire surface. Wipe clean with a damp cloth and dry with a clean, soft cloth. For spots and spills, wipe excess liquid immediately with a clean cloth or sponge; let the leather air dry. If further cleaning is necessary, sponge the entire surface—seat, back, or chair arm—with lukewarm water. Let the leather air dry; never use a hair dryer or other heat source to dry leather. For stubborn spots and stains, apply a mild, nonabrasive soap solution with a clean, wet sponge. Rinse well and let air dry. For butter, oil, or grease, wipe the leather with a clean, dry cloth and let the remainder of the oil dissipate into the leather. Do not apply water or try to wash a grease spot. Do not use saddle soap, cleaning solvents, oils, furniture polishes, varnishes, abrasive cleaners, detergents, or ammonia on leather; they will ruin the finish, causing it to become sticky and cracked.

### **Care of Laminate Surfaces,**

Clean with a mild soap solution and rinse with clean, clear water. Wipe the entire surface, moving with the pattern and follow with a clean, dry soft cloth.

### **Care of Wood Edges and Veneer Surfaces**

Clean all surfaces frequently with water dampened soft cloth, moving the cloth with the grain direction. Buff dry. Immediately remove any liquids that come in contact with wood surfaces with a blotting action to absorb liquid. Lift objects to move them, never pull them across the finished surface. For an additional safeguard, use a protective surface pad. This single item could ensure a lasting finish by protecting your furniture from possible damage caused by pens and sharp objects. Avoid exposure of furniture to extremes of heat and cold, or to wide humidity variances. Avoid exposure of furniture to strong sunlight. Avoid exposure of furniture to harsh solvents (nail polish remover, acetates, etc.), as it will cause finish deterioration. If using a protective glass top, place spacer pads under the glass top to allow the wood to breath.

### **Care of Powder Coat and Nickel Surfaces**

Clean with a mild soap solution and rinse with clean, clear water. Wipe the entire surface and follow with a clean, dry cloth to buff dry.

### **Care of Chrome Bases**

Clean with a wet cloth or window cleaner. For scuff marks or heavy soiling, a non-abrasive automotive chrome polish can be applied as directed.

## **Maintenance of Mechanical Parts**

Clean any lint or debris from the moving parts install tilt or folding base mechanisms. Do not apply lubricant. Mechanisms have been designed and tested to not require lubrication under normal conditions.